**Project Team Meeting**

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| **Project Name:** | Aha – World of Taste |
| **Purpose:** | Weekly Team Meeting (Start of Week 2) |
| **Day, Date & Time:** | Monday, 08-28-2023 & 02:00PM |
| **Location of Meeting:** | Room No. 1150 GarettStrong |
| **Attendees:** | Pydi Venkata Satya Ramesh Adapa – Full Stack Developer  Jyothsna Pamarthi - Team Lead  Anjali Bhogireddy - Full Stack Developer  Sushmita Yelamakonda - Full Stack Developer  Jagadeesh Ponnam – Project Manager  Ravi Chandra Yalla - Full Stack Developer |
| **Absentees:** | 0 |
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**Agenda:**

* Weekly Kick-off Meeting for Week #2
  + Introductions and welcome to Week #2.
  + Discussion of project objectives for this week.
* Project Planning for Week #2
  + Review the planned objectives for Week #2.
  + Assign tasks and responsibilities for the upcoming week.
* Discuss any potential challenges or roadblocks.

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| **Action Item** | **Assigned To** | **Due Date** |
| Home Page UI | Jyothsna | 09-01-2023 |
| Login Validation and Signup validation | Ramesh | 09-01-2023 |
| Data Base Schema Setup | Ravi | 09-01-2023 |
| Live Chat | Sushmitha | 09-01-2023 |
| Review and Rating | Anjali | 09-01-2023 |
| Review and Rating | Jagadeesh | 09-01-2023 |

**Date and time of next project team meeting:**

Wednesday, 09-06-2023 & 02:00PM